

Privacy Notice – Tata Building India Digital Mini Essays

Your privacy is important to us. Tata Sons Private Limited (“we”, “us”) takes the privacy of your information seriously. This privacy statement explains what information you submit to us (“**Data**”) via <https://tataminiessay.com> (“**Website**”), and how we use that data:

- **Data We May Collect:** We collect information that could allow you to be identified, including:
 - i. Name, email address, contact number; and
 - ii. Photograph.
- **Why We Collect Data:** Specifically, Data may be used by us for the following reasons:
 - i. Conducting the Tata Building India Digital Mini Essays competition;
 - ii. Evaluating entries, declaring and rewarding the winners;
 - iii. Communicating with you, to process your requests or otherwise; and
 - iv. Executing other activities that may include marketing and promotional campaigns.
- **How We Collect Data:** We collect data in the following ways:
 - i. When you register on or access the Website;
 - ii. When you provide us Data/ information through the Website; and
 - iii. When you provide us Data/ information in communication(s) with us.
- **Who Data is Shared With:** We do not share your data with third parties unless:
 - i. You request or authorize us to do so; or
 - ii. We deem it necessary to do so to comply with applicable law or to protect our legitimate interests.

While Data sharing is limited to the abovementioned purposes, we may share your Data solely with the service provider/ agency that has been engaged by us to conduct the aforesaid competition.

- **Data Security:** Any data you provide through the Website will remain within our cloud provider's protected servers (that may be outside of India) but within our sole control.
- **Data Retention:** Your Data will remain with us for as long as is necessary to provide access to and use of the Website, or for essential purposes such as complying with applicable law.
- **Cookies:** Geo-location and IP address may automatically be captured by cookies through your browser when you visit the Website. We recommend you check your browser settings for deleting/ disabling cookies.
- **Your Rights:** You have the right to request access to, correction of, deletion of, or restriction on the use of your personal data held by us. To exercise these rights, please contact us at tatabuildingindia@tata.com.

This Privacy Notice has been prepared under applicable laws of India. If you have any questions or concerns, including relating to the processing of your data, please feel free to reach out to us at tatabuildingindia@tata.com.